

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () _____ E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Have you ever been convicted of a felony? YES NO Drivers license No: _____

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three Automotive Technicians you have recently worked with.

Full Name: _____ Job Title: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ Job Title: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ Job Title: _____

Company: _____ Phone: () _____

Address: _____

TECHNICAL QUALIFICATIONS

If you are applying for a position as a technician, are you ASE Certified? **YES / NO**
If so, mark below the areas of certification.

- Engine Performance
- Engine Repair
- Auto Transmissions
- Suspension & Steering
- Exhaust Systems
- Electrical systems
- Brakes
- Manual transmissions and Axles
- Heating & Air Conditioning
- Advanced Engine Performance

Do you have a current license to perform State Inspections in this area? **YES / NO**

Below rate your **experience** on the following systems.

	Master Tech	Journey Level	Apprentice Level	Little or none
Engine Performance	_____	_____	_____	_____
Electrical & Computer Diag.	_____	_____	_____	_____
Emissions Testing & Diag.	_____	_____	_____	_____
Heating & Air Conditioning	_____	_____	_____	_____
Engine Repair	_____	_____	_____	_____
Brakes/Suspension & Steering	_____	_____	_____	_____
Automatic Transmissions	_____	_____	_____	_____
Manual Transmissions	_____	_____	_____	_____
Routine Maintenance & Servicing	_____	_____	_____	_____

If you were to specialize in any systems, which systems would you choose? _____

Below rate the make of cars you feel you have the most experience in.

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

Below rate the makes of cars you feel you have the least or no experience in.

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

What makes of Diagnostic Scopes are you familiar and comfortable with? _____

What makes of scanners are you familiar with and comfortable with? _____

As a condition of employment you will be required to take a drug and alcohol test, are you willing to do so? **YES / NO**

Do you have any physical problems that will restrict your abilities to service and repair cars, such as lifting heavy objects like wheels, cylinder heads, etc. and bending over for long periods of time while working under the hoods of cars? **YES / NO** If yes, please explain _____

Previous Employment

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____